

INVITATION TO BID

BARNES OF ROSE HILL CULTURAL ARTS CENTER AND VISITORS CENTER

Project No. EN07-168-123, C501.

The Town of Berryville is submitting this Invitation to Bid to establish a contract with qualified Contractors furnishing all labor, equipment, transportation and materials necessary for the following project:

Barns of Rose Hill Cultural Arts Center and Visitor Center

Work includes the renovation of approximately 3,800 sq. ft. of existing early twentieth century dairy barns, and approximately 3,635 sq. ft. of new construction adjoining and attached to the existing structures. Also included in the project are a wooden deck, brick patio, and concrete walkway from the Berryville/Clarke County Government Center parking lot to the entrance of the Visitor Center.

A **mandatory** pre-bid meeting will be held on **April 9, 2010, at 1:00 PM** in the Main Meeting Room, Town of Berryville, 101 Chalmers Court, Berryville, Virginia 22611.

Contract Specifications may be obtained from the Business Office of:

Town of Berryville, Virginia
101 Chalmers Court
Berryville, Virginia 22611
Telephone (540) 955-1099

A full size set of drawings and the contract documents can be purchased for \$200.00.

The documents and drawings also available in the Plan Rooms of Valley Construction News.

Bid prices shall be made on the blank Bid Form provided in the Project Manual. Bids shall be delivered to the Town of Berryville Business Office, 101 Chalmers Court, Berryville, VA by **3:00 PM on April 29, 2010**. The bids shall be opened and publicly read aloud immediately thereafter in the Main Meeting Room.

Bids will be received only from contractors who are registered in the Commonwealth of Virginia. **Bidders shall indicate on the outside of the envelope containing the Bid their current Virginia Contractor's Registration Number.**

Each Bid shall be accompanied by a satisfactory Bid Guarantee in the amount of 5% of the bid, in the form of a certified or cashier's check drawn on a bank chartered under the laws of the Commonwealth of Virginia; payable to the Treasurer of the Town of Berryville, or a Bid Bond, as a guarantee that the bidder will within fifteen (15) days after the date of the award of the Contract, execute an agreement and file insurance as required by the Contract Documents if his proposal is accepted. If the successful bidder fails to execute and file the agreement and insurance, the amount of the Bid Guarantee shall be forfeited.

Each Bid Price envelope submitted shall also include signed copies of:

- **Non-Collusion Affidavit**
- **Form C-48 (VDOT)**
- **Form C-49 (VDOT)**
- **Form C-104 (VDOT)**
- **Form C-105 (VDOT)**
- **Form C-111 (VDOT)**
- **Form C-112 (VDOT)**

Performance and Payment Bonds will be required of the successful bidder, each in an amount equal to one hundred (100) percent of the amount of the Contract, conditioned upon the faithful performance of the Contract and to the payment in full of all persons furnishing labor, materials, equipment, etc., for and in connection with the work to be performed under the contract.

Bidder desiring to withdraw his bid after the bid opening procedure, shall give notice in writing of his claim of right to withdraw his bid within two (2) business days after the conclusion of the bid opening procedure. Bidder shall submit to the Town of Berryville his original work papers; documents and materials used in preparation of the bid sought to be withdrawn. Bidder withdrawing his bid that does not meet these requirements shall forfeit their bid bond.

The Town of Berryville reserves the right to reject any proposal for failure to comply with all requirements of this notice or any of the Contract Documents; however, it may waive any minor defects or informalities at its discretion. The Town of Berryville further reserves the right to reject any/all proposals.

TOWN OF BERRYVILLE, VIRGINIA

BY: Keith Dalton, Town Manager